



**Committee on Non-Tenure-Track Faculty  
Meeting Minutes**

Monday, November 13<sup>th</sup>, 10:30 to 11:30 AM  
LSC 304 and Microsoft Teams

Attendees: Ryan Brooks, Tom Conway, Olivia Arnold, Mary Van Buren, Scott Wiebensohn, Jennifer Reinke, Ann Hess, Karen Thorsett-Hill, Sean Bryan

Visitor: Mike Palmquist

**1) Visit from University Distinguished Teaching Scholar Mike Palmquist.**

Mike provided some history of UDTS and background from a meeting last fall. There is strong agreement that the UDTS want to open up selection to NTTF. The UDTS have looked at numbers and criteria. There have been 12 UDTS since the program started in 2000. Same number as University Distinguished Professors; The UDTS was meant to be parallel to UDP but more focused on teaching. They would like to increase numbers. Suggest move up to 1% of faculty; around 19 or 20.

Selection criteria has evolved from the vague initial language to focus on advancing teaching and learning in the profession, national international recognition, developing programs, etc. Candidates should have done work in the area for at least 10 years; they want sustained attention. And should have impact outside own discipline. Eligibility should be extended to all types. But ranks maintained at the top of the ladder: Professor or Master Instructor. No one who is not full professor has ever been selected.

Larger issue is how do we include everyone in this?

It is wonderful to say let's include everyone but have criteria that excludes people. They don't want to make it impossible, and want to simplify application process.

Mary brought up the issue that NTTF in CLA have been dissuaded from doing any research and some are not allowed to have research in their effort distribution. Research is often how you move beyond discipline and have broader impact. How do we move beyond this?

Mike is seeing some attention to scholarly research. Seeing people publishing and building programs.

Mary mentioned that people are doing it on their own dime. It is not supported by dept.

Mike said the key thing is how do you insure how people are able to do this?

Ann brought up that there are very few NTT full professors (~15).

Mike says this is a selection barrier at the provost's office. It is unlikely that people who are not at the top of their ladder will be selected.

Scott brought up the issue that the Libraries is the only college that doesn't have a UDTS. It is tough to nominate someone at the libraries. Masters is terminal degree. Need to stretch nomination to even be able to send it.

Mike says he has never seen a nomination from libraries. If you have done work developing an innovative program at the University or in your discipline, you can make the argument. But needs to have gone beyond your particular program. Need to get the impact out there. Innovative work on program development, scholarship on teaching and learning. Get the impact out there.

2) **CoNTTF Meeting Minutes from October 31<sup>st</sup> were approved.**

3) **University Budget Model and CoSFP Update**

<https://operations.colostate.edu/budget-model-redesign/campus-engagement/>

Not much update on budget model. There are upcoming listening sessions this week.

Steering committees should be announced soon. Some version of hybrid RCM. A lot TBD.

Conversation around stimulating formulas.

Tom says U of Arizona is mentioned a lot. They are having a lot of problems with finances.

Workload equity group has a meeting with budget folks (Rick Miranda) coming up after break. It will be a small group if folks have questions to bring to that meeting.

4) **Faculty Manual and NTTF Contract Language**

Faculty manual update of contract language passed Faculty Council at the November meeting.

Changed contract appointment to 2-5 years. We have dealt with all of the faculty manual issues around contracts. The need now is to update contract template language.

UGO was in favor of removing language about adequate financial support for position. This is a very easy way to throw out contract.

Tom says this came up with Contract working group. They looked at differences between the TT contract and the CCA contract. This may be a way to approach this.

Mary mentions that PLACE went from full time to half time. This is an example of how the contract language can be worked around by admin.

We need to talk to the Provost's office to make these changes.

5) **TILT Onboarding and Other Opportunities**

At a previous meeting Mendy Smith had mentioned there were onboarding opportunities at TILT. Ryan reached out to Sue Doe about these. Sue said onboarding is for all faculty, not specific for TT faculty. As people start, they should get an invitation to a multi-event orientation through TILT. The teaching effectiveness framework is a focus of the orientation. There is a website for the new faculty orientation from the Office of the Provost.

Next meeting Anna will join from Libraries. Kendall will join with update on UCW.

We will solidify the schedule for spring meetings over the next few weeks.