Colorado State University

Committee on Non-Tenure-Track Faculty
Meeting Agenda
Tuesday, October 3rd, 1:00 to 2:00 PM
LSC 310 and Microsoft Teams

Attendees: Karen Thorsett-Hill, Sean Bryan, Ryan Brooks, Scott Wiebensohn(minutes), and Ann Hess

1) **MINUTES APPROVED**
   a) CoNTTF Meeting Minutes – Sept 18, 2023

2) **CHAIR ANNOUNCEMENTS & UPDATES**
   a) Faculty Success Open House – Update from Event
   - Ryan and Ann attended and there was good discussion around workload equity, faculty success, and salary equity
   - Documentation of presentations will be uploaded on NTTF channel in the Provost Faculty Council Teams
   b) University Budget Model
   - Upcoming open forum will be October 18th, 2023
   - In need of NTTF on the steering committee, if interested reach out to Ryan
   - This Budget Model is still in a discussion period
   c) Salary/Compensation Equity Update
   - Comparing to our external institutional peers
     o Included data around retirement plans
   - Discussions currently being had to raise the salary floor to $70,000
   d) Advocates and Allies Update – Ann
   - Thank you, Ann!
   - Ann is the only NTTF representative
   e) Needing a new volunteer to takeover as CoNTTF's institutional research lead
   - To be added to the next agenda
   f) University Distinguished Professors Award
   - This same conversation is happening in a variety of committees
   - Mike Palmquist will be joining us for a Q&A session at our November 13th meeting
   - Update on Committee on Teaching and Learning
     (i) Sean shared that this group was interested in continuing this conversation to include one inclusive award (tenured and non-tenured)

3) **ACTION ITEMS / DISCUSSION**
   (1) Campus Equity Week Green Light – Activity Needed
   - We can do our own thing and have endorsement of the Office of Inclusive Excellence and Sue James

- Aiming for last week of October
- A brainstorming session of new ideas occurred
    (i) Does not have to be fancy, just select topics of interest for NTTF
- Will narrow down topics at our next meeting, possibly a presentation and a listening session

(2) Review Workload Document
- Thank you to everyone who added comments and reviewed this evolving document
- Discussion followed on a variety of topics
- Ryan encouraged attendees to share this document with your home department

(3) On-Boarding and Mentoring
- Ryan stated, it is important to set up faculty to be successful
- Scott shared some of the successes that the Libraries have made since their restructuring
- Karen pointed out how the College of Engineering handles mentoring through committee
- Ann shared that there is a new faculty orientation in August with the College of Natural Sciences