



**Committee on Non-Tenure-Track Faculty
Meeting Minutes**

Monday, August 21st, 10:30 to 11:30 AM

Attendees: Ryan Brooks, Sean Bryan, Thomas Conway, Ann Hess, Jennifer Reinke, Karen Thorsett-Hill, Mary Van Buren, Scott Wiebensohn

Not in attendance: Olivia Arnold, Layla Malander

Meeting Minutes: Ann Hess

1) MINUTES TO BE APPROVED

- a) CoNTTF Meeting Minutes from May 2 were approved at 10:32am.
- b) Minutes next meeting (9/5): Olivia Arnold

2) CHAIR ANNOUNCEMENTS & UPDATES

- a) Welcome Karen Thorsett-Hill from College of Engineering
- b) CoSFP rep: Ryan will serve in this role and keep the group in the loop.
- c) Advocates and Allies rep: Tom Conway agreed to serve in this role.
- d) Open seats on CoNTTF

3) ACTION ITEMS / DISCUSSION

- (1) Review Operating Procedures:
 - Scott asked about temporary replacements. This is covered in section F (b).
 - Operating Procedures approved at 10:51am.
- (2) Made adjustments to schedule for note-taking for meeting minutes
- (3) Objectives for Fall 2023
 - As a group, we should follow up on service report
 - Provost interview listening sessions: would be good to have CCAF representation. <https://president.colostate.edu/search-for-provost-and-executive-vice-president-for-academic-affairs/>
 - Discussion about contract vs continuing appointments. Confusion about these options continue. Perception is that admin wants to maximize flexibility at the expense of CCAF job security. Goal should be to strengthen contracts and move more people to 5 year contracts. Sean requested a 5 year contract. He heard from OGC that they are waiting till at least November to implement 5 year contracts due to potential referendum.
 - CSU budget model changes are actively under discussion. Any budget model changes will affect CCAF. Would be good to have CCAF representation and perhaps consistent talking points. As an example: fund positions not courses. These sessions have not been publicized yet.

- Workload equity (Tom) actively under discussion. Still meeting with colleges. Tool minded this year. Hoping to encourage implementing these tools.
- At next Monday meeting, follow up on CoNTTF initiatives about UDTs (University Distinguished Teaching Scholar) an NTTF service award. Jen and Ann worked on this last year.
- Better planning for CoNTTF involvement in Campus Equity Week. Jenny and Joseph took the lead on this last year.
- Record Teams meetings moving forward. These will NOT be shared. Goal is to increase accessibility for people who may not be able to attend.