



**Committee on Non-Tenure-Track Faculty
Meeting Minutes**

Tuesday, March 7, 1-2pm
LSC 300

Attendees: Jenny Morse, Olivia Arnold, Ann Hess, Ryan Brooks, Kendall Stephenson, Margaret Miller, Joseph DiVerdi, Sean Bryan, Scott Wiebensohn (arrived late), Layla Malander (arrived 1:47).

Not in attendance: Pinar Omur-Ozbek, Mary Van Buren, Layla Malander, Jennifer Reinke

Meeting Minutes: Ann Hess

1) MINUTES TO BE APPROVED

- a) CoNTTF Meeting Minutes from February 21 were approved unanimously at 1:03pm
- b) Minutes next meeting: Pinar Omur-Ozbek

2) CHAIR ANNOUNCEMENTS & UPDATES

- a) Ellen Kress, AAUP organizer, attending next meeting. Aim for 10% CSU faculty as members of AAUP.
- b) Parking issues. Jenny and Joseph reported on request that parking subsidy be extended to faculty making \$35,000 (or less) over 9 months (as compared to the current standard of \$35,000 over 12 months). This request was initiated by Chair of Languages and Literature. Parking services indicated that they do not have control over this subsidy.
- c) Budget Town Hall took place on 3/2. Kendall: 100+ participants included TTF, NTTF, APs, grad workers. Smaller groups to look at issues. Proposals focusing on Board of Governors selection and power.

3) ACTION ITEMS / DISCUSSION

- (1) Review Service Audit
 - (a) Margaret: Highlight which departments have and do not have specific codes. Design and Merchandising have specific list of service options for CCA faculty.
 - (b) Ryan: For College of Ag, lots of variation in code (layout, framework) between departments within college. A few departments mention what is expected vs required.
 - (c) Sean: For College of Natural Resources, very little in the code about service. Best was Human Dimensions of Natural Resources. A few departments referred to faculty manual.
 - (d) Jenny: Codes that mention faculty manual open the potential that changes to the faculty manual
 - (e) Olivia: For CVMBS, very little discussion of service or NTTF.
 - (f) Joseph: Enormous variation with varying highlights and lowlights. Cut and paste to create first draft of template. Suggest send draft template to Sue James. Trade

- off between putting something together quickly vs taking time, aiming for perfection. Tables of Contents could also be helpful.
- (g) Ann: Psychology had very clear minimum expectations (including Service) for Assistant to Associate and Associate to Full. No distinction between TTF and NTTF. Detailed minimum expectations can be double edged sword.
 - (h) Scott: Lag in getting code approved, signed, etc. Variation in language CCAF and NTTF, etc.
 - (i) Jenny: The term CCAF, NTTF are not settled at CSU.
 - (j) Joseph: Support one faculty, no (or minimal) distinctions between T, TT, NTT, etc. Don't further "bake in" differences.
 - (k) Jenny: Separate discussions of promotion and tenure.
 - (l) Sean: Pay gap between TTF and NTTF.
 - (m) Jenny: Salaries are public information. Why is workload/FTE not public?
 - (n) Margaret and Joseph: How close to "parallel" is NTTF promotion to tenure process?
 - (o) Jenny: How close should they be? Consider that the only benefit to promotion to senior instructor is pay raise.
 - (p) Jenny: For next month, identify and share good examples or ideals/dreams for service.
- (2) CoNTTF presentation at Faculty Council today
 - (3) Joseph is running for Chair of Faculty Council. Please vote during today's FC meeting!