



**Committee on Non-Tenure-Track Faculty
Meeting Minutes**

Tuesday, November 29, 1:15-2:15pm

Attendees: Kendall Stephenson, Mary Van Buren, Ryan Brooks, Jennifer Reinke, Tom Conway, Joseph DiVerdi, Pinar Omur-Ozbek, Ann Hess, and Jenny Morse

Minutes: Joseph DiVerdi

1) MINUTES TO BE APPROVED

- a) CoNTTF Meeting Minutes – November 15 (p. 2-3)
 - i) Approved at 1:53pm

2) CHAIR ANNOUNCEMENTS & UPDATES

- a) Meeting Minutes: Joseph DiVerdi

3) ACTION ITEMS / DISCUSSION

- (1) Updates
 - (a) UDTS—Jen and Ann. Opening up UDTS to NTTF is possible? Yes, working on recommendations. No, CoNTTF can't be part of the convo right now.
 - (b) Tom on NTTF Task Force—surveyed faculty, no clarity or transparency on CC, meet w/ Sue Doe and preparing a report, updating NTTF work (Kezar, 2016 report) with recommendations
 - (i) Stopped CLA language from Dean's Office
 - (ii) Workload Equity TaskForce—survey wasn't responded to, using language "units" for different parts of CSU, tools units can use, tools introduced to chairs, hope to have chairs audit their units, update in Feb
- (2) Service Audit: Determine questions to be reviewed in codes
 - (a) Questions on list.
 - (b) Will send out to get more questions. Work on organizing audit doc.

Meeting adjourned.