



**Committee on Non-Tenure-Track Faculty
Meeting Minutes**

Tuesday, May 17, 1:00-until officers are chosen
Zoom

Attendance: Jenny Morse, Jamie Neilsen, Joseph DiVerdi, Christine Pawliuk, Leann Kaiser, Jennifer Reinke, Sean Bryan, Tom Conway, Steve Benoit, Laurel Bond, Pinar Omur-Ozbek, Olivia Arnold, Leslie Stone-Roy

1) MINUTES TO BE APPROVED

- a) CoNTTF Meeting Minutes – April 19 (p. 2-3): Approved unanimously

2) CHAIR ANNOUNCEMENTS & UPDATES

- a) Meeting Minutes: Christine Pawliuk
- b) Next Meeting: every other Tuesday afternoon starting 8/23, exact time TBD, Jenny sent out a Doodle Poll to plan the time for next year for new/continuing numbers.

3) ACTION ITEMS / DISCUSSION

- a) Annual Report:
 - i) Went over sections of the document to determine needed additions. CoNTTF members will add meetings they attended in their capacity of CoNTTF reps, and Pinar will update the data section. Tom recommended including addressing the issue of pay inversion in the business section.
- b) Election of Officers:
 - i) Co-Chair: Jenny volunteers for one more year with significant support and leadership (and succession planning) from a Co-Chair.
 - ii) Co-Chair: Olivia Arnold volunteered to serve. She will help Jenny set the agendas and with other organization tasks
 - iii) Webmaster: Scott Wiebensohn volunteered to serve as webmaster before the meeting.
- c) Additional service required:
 - i) Person to serve on Committee on Teaching and Learning (meets Mondays at 4pm): Sean Bryan volunteered
 - ii) Person to serve on Workload Equity Task Force, meetings TBD: Tom Conway volunteered to serve
 - iii) Person to work with Sue Doe, other institutions and legislators on contracts: not selected
 - iv) Person to connect with Institutional Research and work on data: Pinar will continue to work on this.
 - v) Liaison with other councils (AP Council, GUAC, AAUP): not selected
- d) Additional tasks to manage:
 - i) Administrator Award
 - ii) Campus Equity Week
 - iii) UDTs initiative
 - iv) Jenny will work with Ann Hess, Jennifer Reinke, and the new Ag Sciences rep to assign the remaining work. There can also be discussion next year

Membership:

Ag Sciences—to be determined, 2024 (Suellen is stepping down)

Business—Jenny Morse, 2023

Engineering—Pinar Omur-Ozbek, 2023

Health & Human Sciences—Jennifer Reinke, 2025

Liberal Arts—Tom Conway, 2024

Mary van Buren, 2023

Libraries—Scott Wiebensohn, 2025

Natural Resources—Sean Bryan, 2025

Natural Sciences—Ann Hess, 2025

Jamie Neilson, 2023

Joseph DiVerdi, at large

Vet Med—Olivia Arnold, 2025

Student Reps: TBD, graduate, 2023

TBD, undergraduate, 2023