



**Committee on Non-Tenure-Track Faculty  
Meeting Minutes**

Tuesday, February 15, 1:00-2:30pm  
Zoom

- 1) Attendance: Jenny Morse, Christine Pawliuk, Kendall Stephenson, Steve Benoit, Thomas Conway, Sean Bryan, Jamie Nielson, Ashley Harvey, Laurel Bond, Pinar Omur-Ozbek, Suellen Melzer
- 2) **MINUTES**
  - a) CoNTTF Meeting Minutes – February 1: approved
  - b) Minutes today: Ashley Harvey
  - c) Minutes next meeting: Suellen Melzer
- 3) **CHAIR ANNOUNCEMENTS & UPDATES**
  - a) Response to CoFG: After the meeting, Joseph made a follow-up argument CoNTTF representatives have been elected to faculty council and should qualify as having met the 3-year requirement. CoFG has agreed to revisit their position.
- 4) **ACTION ITEMS / DISCUSSION**
  - a) Code audit—update
    - i) Some representatives have signed up and begun the audit.
    - ii) Some challenges are determining if most recent code is posted on the Provost's website: In code audit, Jenny suggested we should add a note as to the date of the code that we approved (see business college tab in spreadsheet for example).
    - iii) Thomas suggested that we add items assessing whether each code indicates whether NTTF are able to serve on department committees and if so, which ones (particularly
      - (1) Pinar suggested creating a survey to determine if NTTF are serving on committees.
      - (2) Ashley will add to template: 1) are NTTF allowed to serve on committees? 3) open question, which committees are NTTF permitted to serve on?
        - (a) Can cite Faculty manual E.2.1.3c and E.2.1.4.d
    - iv) Notes: Jenny suggests putting errors that seem incongruent with faculty manual (assistant professor voting on promotion to senior or master instructor)
    - v) Thomas and Suellen suggested variation among departments and colleges as to whether midpoint promotion reviews are being conducted, and what is in the code versus what is being done in units.
    - vi) Professional Development leave: it has been left open-ended and we have not heard of any individuals who have received; but Thomas mentioned that anthropology has included 1 semester of teaching leave associated with promotion.
      - (1) Jenny suggested that if we survey, we could also ask if anyone has received professional development leave.
    - vii) **Goal is to complete initial reviews by next meeting.**
    - viii) Thomas brought up concern about merit raises, how they are distributed, and who decides.

- b) Collective Bargaining Bill: no major update, but should remain on our radar
- c) Contracts: Jenny received email that Colorado legislature changed the language in the original bill to indicate that our contracts are at will.
  - i) Clarifications that tenured faculty can also be dismissed, but with extensive processes to document and confirm.
  - ii) Sean and Jenny questioned/suggested whether we could request that language from faculty manual (E.11) on terminating contract appointment be included in offer letter. CoNTTF could recommend this to the Provost's office.
  - iii) Jenny questioning whether manual E.2.1.3.a specifies if you are on contract that expires and are moved to continuing, would you need to wait 10 semesters to be put back on contract. Language in manual needs to be amended to indicate that you can request to be put back on a contract right away and that the response needs to be in writing.

**5) MEETING ADJOURNED 2:15**