



**Committee on Non-Tenure-Track Faculty
Meeting Minutes**

Tuesday, April 20th, 1:30-3:00pm

Zoom

Jenny Morse (chair), Steve Benoit, Joseph DiVerdi, Christine Pawliuk, Natalie Ooi, Leslie Stone-Roy, Suellen Melzer, Pinar Omur-Ozbek, Mary Van Buren, Denise Apodaca, Leann Kaiser

1) MINUTES TO BE APPROVED

a) CoNTTF Meeting Minutes – Mar 30th, 2021

Motion to Approve: Christine Pawliuk Seconded: Leslie Stone-Roy Approved
unanimously

2) CHAIR ANNOUNCEMENTS & UPDATES

a) Meeting Minutes: Natalie Ooi May 4: Christine Pawliuk

b) CoTL rep

- Jenny currently sits on this committee but can no longer make meetings due to a change in teaching schedule
- Meetings are Mondays at 4:00
- Let Jenny know if interested in representing on this committee on behalf of CoNTTF – great group of people to work with and much of the work they do affects NTTF because it revolves around teaching
- The main thing on their agenda right now is that ASCSU wants to have Faculty Council change the manual so that multi-section courses have to use the same grading system. Interesting discussion that then raises questions about instructor and academic freedom.
- Leslie is interested in taking that position as Jenny’s substitute for the Fall semester

c) Update on Section C motion. COTL wrote a letter of support and it got moved forward. Jenny sent it to Faculty Council and Sue Doe. Jenny is in the process of scheduling a meeting with Steve Reising. Sue will bring it to Executive Committee but does not believe it won’t go forward until the Fall. Joseph on the financial committee and Maree Legault on CoRSAF are considering writing letters to support NTTF having the ability to serve on these committees – allows for eligibility. Conversations may arise regarding the dissolution of CoNTTF if this motion is to go forward. However, we need to see progress in NTTF representation before we, as a committee, are likely to agree to this.

3) ACTION ITEMS / DISCUSSION

a) Review letters

- Contract appointment inquiry
 - Asking the Executive Committee to get more information about the use of contracts to present to the Board of Governors to see if their policy is still standing and potentially affecting department willingness to use contracts with NTTF.
 - One thing that has not been included, but can be, is that underlying this, Executive Committee should be concerned if the Board of Governors is undermining or effectively voiding what is in the Faculty Manual. This is not explicitly stated in the letter but is a concern. Committee members agreed this is best left out.

- Typo was identified by Mary and changed by Jenny. A change was also made to Pinar's college title
- Mary mentioned that AAUP will be having a discussion in the fall about the role of the Board of Governors more broadly which could be relevant to this conversation.
- This letter is going to Executive Committee. Is there any reason that this should go to anyone else? Mary identified that it might be relevant to send to the Provost or Sue James as they are ultimately responsible for this. It might be worth sending this to them to make them aware of this issue.
- Joseph agrees that the Provost should get a copy and suggested a CC or passing on of the email so that they are aware of it.
- Jenny will send this as an email to Executive Committee and then send a separate email to the Provost.
- Unaffiliated NTTF representation
 - Not too many changes were made to this. A note of clarification was added regarding using the NTTF representation to answer questions about why it is being used instead of CCAF.
 - Mary identified a grammatical change – adding 'are'.
 - Joseph raised the issue (which he also brought up in the CCAF taskforce) that there seems to be one structure of identification at the university is what is in the HR database. However, he suggests that we need to get HR to update their database in line with the work that CoNTTF is doing so that the primary repository of employee data is more correctly representative of faculty. While they tinker around the edge of these systems, it is just complicating matters and adding to the confusion. Jenny will draft another letter to Executive Committee of Faculty Council on this and have it ready to send after our May 4th meeting. This is a good place to send this letter given that this is a broader faculty issue, not just a CoNTTF issue.
- Resources and onboarding
 - Suggestion to change 'minimum' level of equipment to 'appropriate' level.
 - Sidebar conversation about the survey sent out to Faculty Council regarding budget cuts and options we had as faculty to address these. It raised a lot of concerns about the process, the survey, and the intentions behind it. There were questions regarding whether or not we would have another opportunity for input. Joseph mentioned that he had invited Lynn Johnson to a Strategic Finance and Budget meeting for further discussion.
 - Leann raised a question about the use of examples in this letter. Is there a way to better present these without Executive Committee honing in and getting caught up on particular examples? Jenny mentioned how shocked the Provost has been about the inequity that exists across the university and thought that these examples might be useful to link these issues more specifically to real-world examples. These might be useful to give her a better sense of the situation so she knows how to prioritize and approach these problems more effectively.
 - Every time we bring these kinds of situations up, it highlights the need for the budgeting system to be changed so that it is not separate from everything else.
- Jenny is going to send these letters off and will report back the responses.

4) Adjourn 2:38pm