



**Committee on Non-Tenure-Track Faculty  
Meeting Agenda**

Tuesday, February 16, 1:30-3:00pm  
Zoom

Jenny Morse (chair), Denise Apodaca, Steve Benoit, Joseph DiVerdi, Leann Kaiser, Jamie Neilson, Christine Pawliuk, Natalie Ooi, Pinar Omur-Ozbek, Megan Hollis, Mary Van Buren, Susan Melzer

**1) MINUTES TO BE APPROVED**

- a) CoNTTF Meeting Minutes
  - i) Moved to approved: Christine. Seconded: Joseph. Approved unanimously.

**2) CHAIR ANNOUNCEMENTS & UPDATES**

- a) Meeting Minutes: Denise Apodaca                      March 2: Steve Benoit
- b) CoNTTF has sent a motion for Section C to the Committee on Teaching and Learning. We are hoping for their support. This will pass on to the Committee on Faculty Governance.
- c) Jenny reported that Ashley Harvey asked about the administrative award: Jenny is checking with Sue Doe and Sue James; Sue Doe recommended that we pass this on for feedback to the Executive Committee. Jenny has requested monetary support from Sue James and the Provost's Office, we are waiting to hear back.

**3) ACTION ITEMS / DISCUSSION**

- a) Megan gave an update on INTO. INTO is officially out, the consensus is that this is a great thing as the business model was not working. There is uncertainty with everyone losing their jobs. OIP has mentioned trying to develop a new program, though, there is currently no funding for this new program. Once OIP has decided on funding, they will open the jobs and faculty can apply. It has also not been confirmed that English will house this new program. Megan suggested that it makes sense to have INTO with the Toefl program. However, Toefl is also currently working on things; INTO faculty have invited Toefl to meet and touch base. The general feeling among INTO faculty is that they're excited for change, but that it's scary. There were major issues with leadership and how that leadership treated faculty. There is a letter that current INTO faculty are putting together. They are advocating for themselves and hoping for new leadership and change. The letter is suggested to be sent to OIP, Kathleen Fairfax, Louann Reid, Dean Ben Withers, Sue Doe and Faculty Council, Sue James and the Provost Office, CCA Task Force and CoNTTF.
- b) Jenny mentioned that Rick Miranda wanted to employ faculty in academic units and not require them to have a home department. Tenured faculty have to have a home department but not N'TTF? Suellen: Confirmed, this is her situation. Jenny recommended that we undo this.
- c) Natalie informed us that she has accepted a position at CU Boulder. They are starting a new Masters program and she will be leaving at the end of the semester.

- d) Jenny reviewed action items; the goals set for our 2020 annual report. We completed Section C!
- e) Working with Faculty Council leadership and the Provost's Office to create the Administrator Award proposed in March 2020; this is slow moving.
- f) Facilitating the annual NTTF Reception, which did not occur this year as we transitioned to a new president; Joseph has previously talked to the President and will follow up.
- g) Creating a record of grievances & issues brought to the CoNTTF and their outcomes; there was mention on whether to delete this from the list since it's ongoing. Christine recommended having a simple anonymous form so we can recognize when this happens. Natalie asked if this was for our committee only or for public use and perhaps, we can put this on our website? Jenny stated that this form would be for our committee only, but that we can use this data, e.g. how many faculty have contacted us and about what. Christine will look into a google form or link to put on the website, we will also have the date that information is submitted, outward facing, for collecting the data. Leann also supports this; we can have hard data instead of an impression. Jenny will see if she can come up with the numbers for 2020.
- h) Encouraging NTTF voting representatives on all remaining Faculty Council Standing Committees; Jenny mentioned that we should be prepared for Faculty governance to come back and say that if we have NTTF representation on various committees, why do we still need CoNTTF. Mary stated that our argument is that until NTTF issues are resolved (e.g. INTO), that representation on individual committees is not enough. Jamie also said that to be a marginalized individual serving on a marginalized committee, we still need advocacy.
- i) Identifying and reporting on voting rights for NTTF in departments and colleges; how do we feel about this as a goal for us? Leann and Ashley are working on a full audit of NTTF in their college, e.g. what are the specified voting rights, are NTTF eligible for merit raises. It is a big undertaking and there are definite challenges. Leann and Ashley are happy to share this information with CoNTTF to see if we can all use this within our own units.
- j) Auditing the budget, particularly to investigate how NTTF are being paid; Steve asked if we are still looking at the contract language? Jenny said that this is being pushed to the CCA Task Force.

#### 4) Adjourn