



**Committee on Non-Tenure-Track Faculty
Meeting Minutes**

Tuesday, September 24, 1:30-3:00pm
203 Library

Attendees: Dan Baker, Steve Benoit, Ashley Harvey, Ashley (INTO), Jenny Morse, Natalie Ooi,
Christine Pawliuk, Mary Van Buren

Minutes: Suellen Melzer

1) MINUTES TO BE APPROVED

- a) CoNTTF Meeting Minutes – September 10, 2019 (p. 2-4): Moved by Mary Van Buren,
Seconded by Natalie Ooi.

2) CHAIR ANNOUNCEMENTS & UPDATES

- a) Meeting Minutes: Suellen Melzer Minutes 10/8: Natalie Ooi
- b) Update on Extension:
 - i) Jenny spoke with Ashley Stokes (who met with Rick Miranda, Tim Gallagher, and Dan Bush)
 - (1) Ashley was advised to create a new unit and to model the structure of extension after libraries;
 - (2) Ashley indicated that Faculty Council would approve
 - (3) Jenny questioned whether extension need to talk to faculty governance to write this into the manual
 - ii) Natalie wonders if are/ will be counted to the NTTF count
- c) Emailed invite to Joyce
 - i) Jenny has not received a response and will resend invite
- d) Jenny reported that Rick Miranda put together a new NTTF task force
 - i) Jenny spoke with Joseph Diverdi
 - (1) He said the TF is charged with dealing with the new NTTF changes
 - ii) Task force is made up of mostly CLA admin/ HR personnel and Joseph Diverdi is the only NTTF represented.
 - iii) Jenny will follow up on this to acquire more information
 - (1) What will they be doing?
 - (2) Can we have someone from the CoNTTF be a liaison on TF
- e) Case studies of individuals that have had negative experiences due to new NTTF changes
 - i) Jenny talked about a current investigation of a CLA individual who did not get benefits because he/she went under 50% and given adjunct role
 - ii) Jenny suggested that we have more conversation about the system and our messaging
 - (1) What does it mean to be an adjunct?
 - (a) Mary suggested that if a department has a continuing need, then either don't teach those classes or hire someone on a continuous and fair basis.
- f) Website update?
 - i) Christine demonstrated the new and under development website: nttf.dev.colostate.edu
 - (1) Recent news- what's NTTF
 - (2) Recent news- has place holders now, but will automatically archive into the "news and events" tab
 - (3) Contact us- we got the email that we asked for: nttf@colostate.edu
 - (4) Can't figure out how to change footer
 - (5) Grad student rep- left a space on list of committee members for student rep

- (6) CoNTTF initiatives- what we're working on
- (7) Info for...- change to "Job info for..."- largely Q & A and resource links, support mechanisms
- g) Campus Equity Week update?
 - i) Mary reported that the CLA committee is moving ahead with finding a speaker for equity week
 - ii) Our portion will be on Tuesday, October 22nd
 - (1) Request out for availability and cost at Wild Boar, The Mayor, and Avo's
 - (a) Committee agreed that Avo's sounds like best option
 - (2) Not everyone from CoNTTF needs to attend
 - (3) Mary will design announcements that we can all send out to our individual lists
 - (a) Calling it a "listening session"
 - (i) Help us set the agenda for the coming year
 - (ii) How have the changes been going?

3) ACTION ITEMS / DISCUSSION

- a) Review CoNTTF policies and procedures
 - i) We continue to hold off on including a web person
 - ii) Vote to approve document as written: Moved by Mary, Seconded by Steve
- b) Dan Baker's exercise and goal setting
 - i) Archiving case studies
 - ii) Jenny brought up Voting rights- decided mostly by appointment type and rank
 - (1) Mary said to have voting rights, must have some sort of investment at some level, but must be applied generally
 - (2) Long conversation with Ashley from INTO
 - (a) INTO Faculty have no voting right
 - (b) 100% of faculty are paid through CSU
 - (c) A full load is 36 contact hours/yr—there are no credit hours because these are not credit bearing courses
 - (i) Can INTO faculty grieve excessive workload relative to across CSU where the standard credit load is 18-24 with a high of 30?
 - 1. No shared governance and faculty are currently happy with their new salary hikes.
 - (d) Mary asked if there is anything that CoNTTF can do to help INTO be more integrated with CSU, English?

4) Adjourn 3:04